



## SILVERBROOK PTO GENERAL MEMBERSHIP MEETING

TUESDAY, SEPTEMBER 24, 2019

### Attendees:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Sandy Anderson    | <input checked="" type="checkbox"/> Kelley Peck   |
| <input checked="" type="checkbox"/> Leshia Edwards    | <input checked="" type="checkbox"/> Ramya Burgess |
| <input checked="" type="checkbox"/> Monica Matoush    | <input checked="" type="checkbox"/> Dr. Mackin    |
| <input checked="" type="checkbox"/> Julie Christensen | <input type="checkbox"/> Mr. Thomason             |

**Other Attendees:** Lisa Giordano, Annie Sheehan, Stephanie Dagley, Jessica Roswell, Kristie Kulinski, Veronica Gossa, Samantha Roberts, Theresa Hull, Lisa Zocher, Elizabeth DeMaio, Mylynn Cheung, Renee Williams, Chris Parrett, Dionne Garvin, Jim Hull, Laura Sabo

### Call to Order 7:30 pm

**Welcome-** *Sandy Anderson- President, Opened and welcomed the membership*

### Principal Report:

- Back to school was successful and renovations are going well.
  - Front office staff is moving into the new front office Columbus Day weekend.
  - Currently looking for new furniture for the rest of the building.
  - Hoping to have everything done before school starts next year. They are really putting it together! At the latest, first quarter of next year.
- Playground is a big project. The school district is giving 125k towards the new playground.
  - When they met with the individuals that will be putting in the playground, they looked at increasing the size of the big playground and found that they will be able to make the playground bigger.
  - Since we don't have a preschool, we didn't get enough money from the county for the little playground. Since the playground will be bigger, we are adding some things from the little playground to the playground.
  - Question: where will the new playground go?



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- They are moving the little playground and the big playground (for the C & D pods). Black top will also be moved to the softball field.
- Piece of good news - a couple of years ago, playground platforms were changed to the safer variety. The contractor noticed because it was updated recently. Because of this, \$30k of updates will be saved because they can save some of the pieces of the current playground. Will extend the amount of money that we have.
- Parent principal coffee will be on October 29th. The purpose will be to highlight programs in school and provide updates on the playground.
  - There is a possibility of doing a vote on what kinds of designs we can do on the playground, but they need to be approved by the county.
- Friday, at game night, last chance to do a tile to support the playground. They have stencils and cool ways to create a tile.

### Officer Reports

- **President's Report** – *Sandy Anderson*
  - Teachers enjoyed the new cafeteria for the breakfast.
  - Had the new parent coffee in the new cafeteria as well.
  - The PTO board brought some spiritwear for parents to buy and membership forms to sign.
  - Biggest push is doing whatever we can do to make the playground as robust as possible for our kids.
  - Playground equipment needs to be ordered 12 weeks out, so we need the money earlier than the end of the year. We will be doing a big push to supplement the playground.
  - Hopefully everyone has seen the calendar. Mistake - in November, military connections is on the 7th, not the 8th. Will send an updated version of it later.
  - In order to pull off the events, we need help. If you look at the org chart, everyone can see which events have volunteers. If you see a line, then we don't have a volunteer for it.
    - Pressing needs - military appreciation. Need someone to help out with that.
    - Another pressing need - 6th grade needs a parent to step up for that.



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- This is how we build a community in this school. So please volunteer. Pick one event and sign up. Come help and see if it's something you would like doing.
- **Treasurer's Report** – *Monica Matoush*
  - Presented the current Treasurer' Report. All accounts are in good standing.
  - Last year we ended with 40k. The allocated funds will go to the renovation supplementation funds.
  - This school year's budget - made a couple of changes
    - Field trip - no money. There is currently a surplus so we reallocated to renovation
    - Landscaping and Seahawk Technology will be held for after renovation.
    - Instead of carnival, there is an end of year event.
    - Renovation supplementation - looks negative but it will be allocated to the playground.
    - Room parent supplementation - 200 to 300.
    - 6th grade and projected carry over will be moved to unallocated and held until after renovation.
  - Normally do an audit in august. Asking the membership for permission to extend the deadline. Motion. Seconded. Voted yes.
  - Breakdown of renovation funds are broken down on a renovation funds explanation sheet.
    - Not going to put money in the capital improvement account until after renovation.
    - The bond for Silverbrook is significantly less than other school. Cherry Run got 250K and White Oaks got 100k more than Silverbrook did, so having a renovation fund is going to help.
  - Landscaping was disturbed when things were taken out. Losing a lot out of the courtyard. Want to make sure we have funds available for that. Going to ask for support from the community. Going to put about 6k into that when the renovation is completed.
  - Technology - we can put the 3k to hold for renovation so it can be something that can update after renovation.
  - Total held by the school is 13k, end it will be 23,700. The PTO is holding some of the money as well.



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- We opened a savings account. Up until now, money was commingled in the same account. We thought that the stuff that is being held for a long period of time will be moved to a savings account to make accounting easier.
- **Secretary's Report** – *Ramya Burgess*
  - Presented May 2019 minutes. Voted on and accepted into record.
- **VP of Programs** – *Lesha Edwards*
  - New company for afterschool activities: Enrichment Matters more flexible, has more diverse classes, classes are a bit cheaper.
    - Going with them for winter and spring as well. If anyone has any recommendations shoot us an email
    - Thank you for registering. Registration closed yesterday. They will reach out to either refund or transfer over to another class. Should have been notified by now.
  - Other after school activities: Chess, Tae Kwon Do, and Odyssey of the Mind.
  - Around the World night coming soon.
  - Family Game night - Gamewright is coming. Only selling games for that evening.
    - 50% comes back to the school if you purchase a game.
    - Please come and support the food trucks.
- **VP of Social Activities Report** – *Julie Christensen*
  - November = Military Connections
  - If you love the military, you are welcome to join the committee.
- **VP of Fundraising Report** – *Kelley Peck*
  - Seahawk spirit nights - in the fall we will do a couple, and then in the spring we will do a couple.
  - Spiritwear - the tshirt order deadline is this Friday. We are double checking if we have enough stock in what we have, and then we will figure out if we can make more.
  - Spirit Sticks and Birthday Grams - Birthday gram is included in your membership. Or they are \$1 and they are used to celebrate in the classroom.
    - Summer birthday - you can decide. We will do it whenever you want them to.



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- First spirit stick sale is in October.
- This year we have changed. Used to be the Seahawk STOMP. Space is limited, and doing the bus loop, so it is a little nerve wracking. We are doing a choose your own fundraiser model.
  - Kick off on Friday. Great opportunity to just go ahead and give money.
  - Also great for busy parents that want to support the school.
- Membership is used for operations. Direct giving is what we can give back to the school (teacher stipends, professional development, etc.) Events typically support themselves.
- This year, we are changing a few things, since we don't have the space for a carnival. Seahawk Strong - annual giving campaign. Have a URL donated for it. Can send family members in there, etc. There will be different prizes, including school wide prizes.

### Committee Reports

- **Military Connections** – Two major things: Veterans Day and Month of the Military Child
- **Assemblies** – Working on dates. In the past we have had cool things. Like a Magician.
- **Trash-2-Cash** - *Kelly Pinsky*
  - We are in an interesting moment because box tops have gone digital. You can download the app and scan the receipts. We can get double credit if you have both a box top on top and scan the receipt.
    - It's more than you think and you can see your contribution and the school total.
    - Please don't stop clipping and don't stop scanning.
  - Tysons rewards program - 23 cents a label. If you are buying chicken nuggets, send in the tag.
  - Amazon smile - they have figured out that everyone is frustrated. They are going to give us an app. So that way people don't have to fluster around with it.
  - Family Game night - show us your app and get a raffle ticket.
- **EduKit School Supplies** – our amazing coordinator moved right before school started. Julie stepped in and took care of it all. We don't make a lot of money. But we do it as a service to the school.



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- We need a brand new coordinator. It's only one time a year.
- **Odyssey of the Mind** – *Ramya Burgess* – Registration has started. Please sign up before October 22<sup>nd</sup>.
- **Book Fair** – *Lesha Edwards* –
  - Week of December 6-14th.
    - Need volunteers
    - For Holiday market - vendors in the cafeteria and book fair is open
    - Book Fair is open for the entire week.
- **Technology**
  - Social media presence
    - Kate Jackson has been updating our Silverbrook PTO page. Please follow for updates.
    - Seahawk families page - moderated group for volunteers.
    - Myschoolanywhere got sold - moved to a different company. We are trying something new out. Parent portal for all Silverbrook families. Look for information while we get onboarded with that.
- **LCAC Coat Drive** - *Renee Williams* – November coat drive to support LCAC. Will put out a box out front. Need gently used coats, hats, and scarves. December – toy drive to support LCAC
- **6<sup>th</sup> Grade Activities** - Need a volunteer.
  - Takes on graduation (on the 11th), 10th party or a picnic that is their end of the year party. Coordinates fundraising throughout the year.
  - PTO gives the 6th grade class 3k, and then whatever else is needed is raised.

**Meeting Adjourned 8:19 pm**