



THURSDAY, SEPTEMBER 28, 2017

## Call to Order

### Attendees:

#### Board Members:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Kim Kern          | <input checked="" type="checkbox"/> Sandy Anderson |
| <input checked="" type="checkbox"/> Lesha Edwards     | <input checked="" type="checkbox"/> Nahed Kabour   |
| <input checked="" type="checkbox"/> Stephen Cromwell  | <input checked="" type="checkbox"/> Dr. Mackin     |
| <input checked="" type="checkbox"/> Julie Christensen | <input checked="" type="checkbox"/> Mr. Thomason   |

**Other Attendees:** Ann Jacob, Theresa Hull, Melanie Vinton, Esther Yu, Tara Amaral, Katy Stephens, Lori Jacobs, Sarah Abernathy, Christy Orser, Ramya Burgess, Lauren Hill, Julie Barry, Margaret Gutermuth, Monica Mothalampet, Laura Sabo, Mary Anne Haskins, Maitri Errafi, Lavern Crump, Traci Boykin, Megan Marzluff, Michael Shah, Lisa Stover, Christi Poole, Kelly Pinsky, Melissa McCay, Sol-Mariel Carrero, Mary Anne Coffman, Kristen Brown, Alicia Russo, Matt Stephan, Renee Williams, Lizbeth White, Lucia Butts

### Welcome- Introduction of Officers, Administrators, and Teachers

**Principal Report- Dr. Mackin-** welcome greeting and announced a great start of the school year. Thanked the board for back to school breakfast and start of the year checks to the teachers. Renovations will start fall of next school year. We have 2 sixth grade classrooms in the Trailers due to growth. Announced/Introduced the "Positivity Project".

Mr. Thomason- Grade levels 1<sup>st</sup>-6<sup>th</sup> just finished the universal screening test. Kindergarten will be starting next. iReady Universal screening test will occur 2 more times this school year.

### Officer Reports

- **President's Report** – *Kimberly Kern*- The board met this summer to discuss this school year agenda.
  - Review of Start of School Activities
    - School Supplies, Back to School Teacher Breakfast, Open House, Boo-Hoo/Yahoo Coffee, and Back to School Night were all activities the PTO helped to support. Thanks to the membership for supporting the PTO.



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- Seahawk STOMP- October 13<sup>th</sup> with a rain date of October 20<sup>th</sup>. Sandy will discuss more with the VP Fundraising report
- Organizational Updates- Organizational chart with committees was presented. There is room for more volunteers if you are interested.
- **Secretary's Report** – *Lesha Edwards*
  - May Meeting Minutes: Reviewed and Approved
- **Treasurer's Report** – *Stephen Crowell*
  - Proposed 2017-2018 Budget for Approval: VOTE
  - Year-to-Date Budget Update- There was a surplus of \$12,000 the general admission approved the revised budget of giving the surplus back to the school. A new fund for renovations supplement was created which \$4,000 was placed in that fund. The capital improvement fund was given an additional \$1,000. There were several budget questions from the membership about the use of the capital improvement fund and field trip funds. Dr. Mackin gave further explanation into these funds. The 2017-18 PTO budget was approved.
- **VP of Social Activities Report** – *Julie Christensen*- Julie discussed events from the planned events schedule. Safe high schoolers partnering with SES is one of the events to look out for.
- **VP Program's Report**- *Nahed Kabour*
  - Fall after School Enrichment Programs are going well. Parents who would like to volunteer with the after school programs can look on the website and sign up to volunteer. Also, if you have suggestions for new classes please email the board at [info@silverbrookpto.org](mailto:info@silverbrookpto.org)
- **VP Fundraising Report**- *Sandy Anderson*- STOMP budget is broken down in 3 sections: PTO Community Sponsors, Student Pledges and Stomp event expenses. STOMP is the schools single fundraiser of the year and it funds all of the events for the calendar year and it allows the PTO to donate much more back to the school.
  - Seahawk STOMP: *October 13<sup>th</sup>* the rain date is October 20<sup>th</sup>. Volunteers are asked to sign up to assist through signup Genius, volunteers are really needed.
    - Student Pledge Sheets Sent Home in Wednesday Folders: September 27<sup>th</sup>
    - Parent and Community Sponsor Registration/Donation at [www.silverbrookpto.org](http://www.silverbrookpto.org)
  - Spiritwear
    - September 29<sup>th</sup> is the last day for ordering spiritwear. Spiritwear will be delivered to the classrooms by the end of October.



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- Spirit Sticks are doing well. We will opportunities for the students to purchase sticks throughout the year.
- PTO Membership – sign up at [www.silverbrookpto.org](http://www.silverbrookpto.org)

### Committee Reports

Military Connections – Major Orser- this is a new committee. The school has about 200 kids and many retired veterans and staff. The committee will welcome new families, provide resources for the school and community and foster connections with other military families. Our goal is to share information and promote awareness. [Silverbrookmilitaryconnections.com](http://Silverbrookmilitaryconnections.com) is a way to contact us. April is the month of the military child. Please look forward to other activities by this committee.

- Hospitality – Megan Marzluff- The goal is to support the staff and teachers
- In-School Assemblies – Megan Marzluff- The first assembly went really well. Currently looking for a second assembly for the school year.
- Box Tops – Kelly Pinsky- October 10<sup>th</sup>, is the first collection deadline. Any idea was suggested that it might be helpful to send a picture of some of the items to collect.
- Fall Restaurant Night – Alicia Russo- Squisitos restaurant near the Giant off 123 has agreed to a restaurant night for the school, possibly early November. Look out for more information.
- School Supplies – Traci Boykin- 203 school kits were ordered and distributed
- Odyssey of the Mind – Kimberly Kern provided an update. A meeting will be held for those interested. The teams will be formed and practices will start in October. Volunteer coaches are needed for each team.
- Technology – Sandy Anderson
  - PTO Website Updates- Please look here for the many updates. We use the website to purchase items.
  - Sign up Genius is used for all volunteer opportunities
  - Social Media: Facebook, Twitter, Pinterest
  - Myschoolanywhere- Look for an email to upload families. My school is for directory and room parent usage.
- Lorton Community Action Center- Renee Williams- We will be doing a toy and food drive again this year to support the community center. Silverbrook's recycling line also has a contract with the Lorton Community Center.



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**New Business**

- We will start a new facebook group strictly for our volunteers in order to get the need out quickly.

**Meeting Adjourned @ 8:25**

***\*\*Next PTO Meeting: October 2017\*\****

***Please visit [www.silverbrookpto.org](http://www.silverbrookpto.org) and the Silverbrook PTO Facebook page for more information about all events and volunteer opportunities.***